

# Ford Connected Vehicle Terms and Privacy Policy

## Ford Motor Company of Australia Pty Limited Version date: January 2021

Ford Motor Company of Australia Pty Limited ABN 30 004 116 223 is responsible for information received from your connected vehicle.

For some processing activities described here, our parent company, Ford Motor Company (based in the United States of America), takes primary responsibility. Where this is the case, Ford Motor Company will work with us to ensure that your personal information, and your rights in relation to it, are protected.

When we use the terms "Ford", "we", "our" or "us", unless we make clear otherwise, we are referring to Ford Motor Company of Australia Pty Limited and Ford Motor Company.

### 1. FORD CONNECTED VEHICLE TERMS

#### 1.1 Introduction

Welcome to the world of Ford connectivity.

Through devices like mobile phones, tablets, and computers, we connect with the world around using wireless communication technology. Your Ford connected vehicle lets you do the same.

To understand how, let's begin with an explanation of how the technology works to deliver our services to you.

**FordPass** is an app that you can download onto your mobile device.

**FordPass Connect** is a cellular modem containing a SIM card which enables your Ford to connect to the internet, much like a mobile device with a SIM card. The cellular modem is embedded in the vehicle and just like other parts of a vehicle, is fitted at the factory.

To make use of the FordPass Connect modem in your vehicle, you need to download the FordPass App, create an account and, similar to the concept of Bluetooth pairing, link the two together to create an 'activated' vehicle.

Once activated, the combination of these two technologies will unlock a new range of services to you.

#### 1.2 Connected Services

These include:

- **Remote Start:** Minutes before leaving, you can start your vehicle's engine from your mobile device in order to heat or cool the cabin. For this function to work, the automatic transmission must be in Park and the bonnet must be closed. The vehicle is ready to be driven once you arrive with your vehicle proximity key. It cannot be driven without the key.

Note:

- When the Remote Start command is activated (and the cabin doors are closed), the alarm system is active but in a reduced guard mode to avoid false alarms. The perimeter alarm remains fully active, however vehicles capable of double locking will revert to single stage central locking. Should a cabin door be ajar when Remote Start is activated, the vehicle will attempt the locking cycle (confirmation of single stage locking), and the Remote Start function will still operate successfully.



Go Further

- For safety precautions, FordPass will only successfully remote start the vehicle twice. On the third attempt, you will receive an error message requiring you to start the vehicle manually.
- Remote Start is not compatible with manual transmissions and therefore not available on manual models.
- Please use Remote Start responsibly, only in well ventilated areas and where you are aware of your vehicle's surroundings.

- **Remote Lock and Unlock:** You can lock and unlock your Ford remotely, meaning you don't have to rush back to your vehicle to check if you've remembered to lock the doors. This also allows you to let passengers into your vehicle regardless of whether you are there or not.

Note:

- Remote Lock and Unlock attends to the vehicle cabin doors, bonnet, boot or tailgate. It does not include sunroof where fitted. In other words, if you have left your sunroof open, and lock your vehicle remotely, it will not close your sunroof.
- The Remote Lock feature will work even if you leave your key or key fob in the car.
- Always take your key or key fob with you when you leave your vehicle.

- **Live Traffic Updates:** The Live Traffic Update capability delivers ongoing, instant traffic updates to your Ford's embedded satellite navigation system, to provide more accurate, convenient navigation in congested areas. It includes comprehensive traffic information and offers an alternate route when detecting congestion and heavy traffic conditions.

Note:

- Live Traffic is a subscription service. It is included with FordPass Connect for three years, commencing on the Ford Express New Vehicle Warranty start date, and is only available on vehicles equipped with embedded satellite navigation. You must have created a FordPass App account and have fully activated your vehicle's FordPass Connect modem to use this feature in your Ford.

- **Vehicle Locator:** You can see your vehicle's exact location in the FordPass App, which is particularly useful if you share your vehicle with one or more members of your household or if you have forgotten where you parked it.

- **Vehicle Status:** Through the FordPass App's Vehicle Status feature, you can check your vehicle's key variables including fuel level, odometer and tyre pressures (where a Digital Read-out Tyre Pressure Monitoring System is fitted). This can be helpful when planning your day's journey.

- **Vehicle Health Alerts:** The FordPass App capability extends to Vehicle Health Alerts, which can be sent directly to your mobile device, pre-empting service needs, general maintenance such as low washer fluid, and more.

Note:

- These notifications should not be used or relied upon in place of normal vehicle maintenance.
- If at any time you believe there may be an issue or problem with your vehicle, consult with a professional for diagnosis and required maintenance.

- **Over the Air (OTA) updates:** Enables Ford to conduct over-the-air updates to your vehicle's FordPass Connect modem.

Note:

- It does not update your in-vehicle SYNC system, nor any other vehicle system. You can update your SYNC system, by connecting to a Wi-Fi network, and downloading latest SYNC software update [here](#).

- **Deep Sleep Mode:** Your connected vehicle includes a protective feature known as Deep Sleep mode. Deep Sleep mode is triggered on a connected vehicle after approximately 14 days of inactivity to prevent vehicle battery drain. Starting the connected vehicle with the key, is the only way to exit Deep Sleep mode. During Deep Sleep, Connected Services cannot operate.

### 1.3 How do the FordPass App and FordPass Connect Modem 'talk' to each other?

In simple terms, when you select a command, for example **Start**, the FordPass App sends a signal via a telecommunications carrier to Ford's cloud located in the USA, where, after validation, it is sent back down to the FordPass Connect modem in your vehicle and the command is carried out. Your vehicle then sends a signal to confirm it has carried out the 'start' command via the telecommunications carrier to Ford's cloud, where it is then on-sent to your FordPass App on your mobile device.

If your vehicle's FordPass Connect modem or your FordPass App cannot connect to the telecommunications network (for example, due to poor signal strength or data service interruptions), the Connected Services cannot operate.

### 1.4 Who is the telecommunications carrier?

The SIM card contained in all FordPass Connect modems is a global SIM card which will roam to the strongest signal from one of the three telecommunications carriers (Telstra, Optus, Vodafone). In this way, your vehicle will receive the strongest signal available in that location at that moment.

You cannot access nor change the SIM card in your vehicle's FordPass Connect modem.

Note, the FordPass Connect modem fitted to your vehicle, will only work with the 3G/4G telecommunications networks. When these networks are no longer available, the FordPass Connect modem will stop functioning and the Connected Services and all data transmission via the FordPass Connect modem will cease.

### 1.5 What data is the FordPass Connect modem sending from my vehicle in factory setting?

As stated upfront, FordPass Connect is a cellular modem containing a SIM card which enables your Ford to connect to the internet, much like a mobile device with a SIM card. The cellular modem is embedded in the vehicle and just like other parts of a vehicle, is fitted at the factory.

In the factory setting, before you took delivery, your vehicle arrived from the factory with its modem in a **partially activated** state.

This means the modem in your vehicle is automatically sending certain limited data to Ford's servers and cloud service providers (based in the USA) comprising diagnostic data such as Diagnostic Trouble Codes (DTCs) and Warning Indicator Light (WILs) when detected, and maintenance data such as engine temperature.

The Electronic Serial Number of your FordPass Connect modem (ESN), SIM serial number (ICCID) and your Vehicle Identification Number (VIN) are also sent.

In this partially activated state, no other information is sent.

The timing of when this data is sent varies. For example:

- Maintenance data is sent every time you take a trip.
- Diagnostic data is sent when a problem is detected, and a signal is triggered and sent to Ford.
- Sometimes specific vehicle data is "pulled". This may be as a result of a product development or quality improvement query.

## 1.6 What data is the FordPass Connect modem sending from my vehicle, once I take delivery?

When you take delivery, there are three possible FordPass Connect modem states:

### 1.6.1 Full modem activation (also referred to as 'fully activated'):

- You can fully activate your modem (through FordPass App account creation, adding your VIN and activating in your vehicle), allowing you to access the Connected Services described earlier.
- In this mode, your modem will be sending additional vehicle data (Driving Data – that is how your vehicle's features are used) and your vehicle location to Ford's servers and cloud service providers in order to provide some of the Connected Services, such as Satellite Navigation with Live Traffic.
- If you use the Live Traffic functionality on a vehicle connected to the Fordpass App, we share the vehicle's location, direction and speed in pseudonymous form with HERE, our third-party real-time traffic information provider. HERE's privacy policy is available at: <https://legal.here.com/en-gb/privacy>.
- The electronic serial number of your FordPass Connect modem (ESN), SIM serial number (ICCID) and your vehicle's VIN continue to be sent.

Note, in this fully activated state, your vehicle will continue transmitting and receiving data even if:

- You disable 'Location Services' and/or 'Live Traffic';
- You disable 'Vehicle Data and Remote Control';
- Some but not all users with a FordPass App account associated with a VIN have removed the VIN from their FordPass App;
- You uninstall the FordPass App.

### 1.6.2 Partial modem activation (also referred to as 'partially activated'):

- You can leave your FordPass Connect modem as is, that is partially activated, and the vehicle will continue to send diagnostic and maintenance data as described above. This state will continue unless you actively turn off 'Vehicle Connectivity' via your in-vehicle SYNC system in your car.

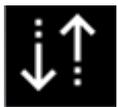
### 1.6.3 Modem de-activation:

- You can turn off 'Vehicle Connectivity' via your in-vehicle SYNC system in your Ford and therefore, the sending of data from your vehicle's modem will cease. A more detailed description of how to de-activate your modem through a reset is given below.

When you take delivery, you and your dealer can work together to ensure that your vehicle connectivity settings are customised to your preferences.

## 1.7 How do I know if my vehicle is connected?

In vehicles fitted with a FordPass Connect modem you will see icons displayed on the in-vehicle SYNC screen which indicate that connected vehicle data, which may include location, is being transmitted by the vehicle. These appear as:



- shows that the modem is activated and that connected vehicle data excluding location is being transmitted



- shows that the vehicle's location is being transmitted



- shows the modem is activated, and that both connected vehicle data and the vehicle's location are being transmitted.

## 1.8 How do I control the data that is sent from my vehicle's FordPass Connect modem?

You can change the data you send from your FordPass Connect modem via the SYNC infotainment system in your vehicle. In the Settings menu, select 'Customer Connectivity Settings' and the following options are presented when the FordPass Connect modem is fully activated:

### Vehicle Connectivity

- When 'on', this means the FordPass Connect modem is now 'attached' to the telecommunications carriers' networks, ready to receive and transmit data to Ford. Automatic over the air (OTA) updates of the FordPass Connect modem can be conducted in this mode. By itself no data is sent to Ford. Rather, when the "Vehicle Data and Remote Control" button is also 'on', data from the vehicle is transmitted to Ford. Data sent comprises Vehicle Data (maintenance and diagnostic data) and Driving Data (operation and use data) and Location (if enabled) together with VIN and Modem and SIM identifiers (also referred to as ESN and ICCID).
- When 'off', Vehicle data and Location data are no longer transmitted, and OTA updates are disabled. The virtual pipeline to transmit data to and from the vehicle remains open, in order to be available to receive certain commands (eg a re-activation request or a reset request). It is important to note, in this mode, no Connected Services will work.

### Location

- When 'on', the additional data sent to Ford is the vehicle's GPS location, speed and direction of travel.
- When 'off', the vehicle's GPS location, speed and direction of travel is no longer sent, and you cannot receive Live Traffic services, nor use Vehicle Locator feature in your FordPass App.
- Note, when Vehicle Connectivity is 'off', no location data can be transmitted.

### Vehicle Data and Remote Control

- When 'on', the data sent to Ford is Vehicle Data (maintenance and diagnostic data), Driving Data (operation and use data) and Location (if enabled) together with VIN and Modem and SIM identifiers (also referred to as ESN and ICCID).
- When 'off', no Vehicle Data is transmitted to Ford. Therefore, all connected features including Remote Start and Remote Lock/Unlock, will not function, and Vehicle Health Status and Alerts are not able to be displayed on your FordPass App.

### Live Traffic

- It is helpful to think of this category as a subset of Location. Live Traffic requires Location to be 'on' in order to function.
- When 'on' and your Live Traffic subscription is active, you will receive Live Traffic service.
- When 'off' or your Live Traffic subscription has lapsed, but Location is 'on', you will no longer receive Live Traffic service, however, you will still have access to Vehicle Locator function in your FordPass App and you will still be able to use your SYNC Satellite Navigation (where fitted).
- When 'off' and Location is also 'off', the vehicle GPS location is no longer sent, and you cannot receive Live Traffic service, nor use Vehicle Locator feature in your FordPass App.

Insurance based data (where displayed) will show as 'greyed out', as this feature is not available in Australia.

When the FordPass Connect modem is partially activated you will see only two categories (and the data transmission to and from the vehicle will be as described above):

- Vehicle Connectivity
- Vehicle data and remote control

## 1.9 Sharing your vehicle, or driving a shared vehicle

You can choose to share access to your vehicle to other users by authorising them in FordPass. This offers ultimate flexibility, particularly in a household setting where multiple members use the same vehicle. However, it is important to understand how the data moves in this situation.

In summary, if you are driving a vehicle fitted with a FordPass Connect modem, with a FordPass App account connected to it, the user(s) of the FordPass App may, depending on the Customer Connectivity Settings selected in the vehicle, have access to:

- the vehicle's location;
- services which allow the vehicle to be remotely started, locked and unlocked; and
- services which show information about the vehicle's status (for example, its fuel level).

More than one FordPass App account can be connected to a single vehicle. If you are driving a vehicle with more than one FordPass App account connected to it, depending on the Customer Connectivity Settings selected in the vehicle, the user(s) of each account will have access to the information and services outlined above.

If you choose to connect your FordPass App account to a vehicle which has already been connected to another FordPass App account, your name and the fact that you have requested this connection will be shared, via the FordPass App, with user(s) who connected to the vehicle before you. This user or users will be given the opportunity to allow or refuse your connection to the vehicle.

In detail, FordPass allows a customer to authorise other users to access their vehicle. The rules for this are:

- Firstly, the primary user must authorise their own access via the vehicle's SYNC infotainment system. This means that the primary user must have physical access to the vehicle to complete this authorisation step.
- The primary user can then allow others access to their vehicle via the FordPass App. After the primary user is 'linked' to the vehicle, any users added after can be done solely via the FordPass App and physical access to the vehicle is not required to add users.
- For a secondary user to be added to the vehicle, the secondary user adds the VIN in their FordPass App account and requests access. This directs a notification to the primary user requesting in-app approval.
- Once approved, the secondary user now has same access and privileges as the primary user, allowing a second user to authorise a third user and so on.
- Every time, a new user requests access to the vehicle, all existing users receive a notification (request for approval) in the FordPass App. Any user can approve the new user request.
- The maximum number of authorised users to one connected vehicle VIN is ten (including the primary user).
- The primary user can see all the requests and authorised users in the Notifications tab in the FordPass App.
- The only way to delete users is to perform a Reset in the SYNC infotainment system of your vehicle. A Reset will delete all users and an in-app notification will be sent to all users removing access to that vehicle (as described below).

If you share your vehicle with others, please tell them about your Customer Connectivity Settings. For example, let them know where they can find the information needed to turn off Location and other data sharing in the Settings menu in the SYNC infotainment system. You are responsible for ensuring that anyone you share your vehicle with is aware of the Customer Connectivity Settings and consents to our collection and use of data when they are using your vehicle.

Your vehicle may tell a new driver that it is sharing data via pop-up notifications in-vehicle to alert drivers of data sharing settings. Drivers without a mobile device or with an unrecognised mobile device will see a pop-up displayed in-vehicle alerting them to the current vehicle data or location sharing settings. A mobile device is "recognised" if it has been paired with the SYNC infotainment system. This way if someone is new to your vehicle, or not driving it enough to pair their mobile device, the vehicle will notify them of its current Customer Connectivity Settings.

As a result of sharing your vehicle, in addition to adjusting your seat position or your mirrors when you get it back, you should also check your Customer Connectivity Settings to see if any changes have been made and whether you need to adjust them.

## 1.10 The importance of Reset

There are two types of Reset which may display in your vehicle:

1. FordPass Connect modem Reset: Resets the modem only.
2. Master Reset: Resets modem and SYNC infotainment system.

Because your vehicle's SYNC system will remember your mobile phone number and any data imported, like your address book, store your Customer Connectivity Settings and may have associated FordPass App accounts, please don't forget to do a Master Reset if you ever sell your vehicle or buy a used vehicle equipped with a FordPass Connect modem. This is much like wiping your mobile phone memory when you upgrade to a new device.

### FordPass Connect Modem Reset Instructions

A FordPass Connect modem reset will reset the modem settings to the factory default (i.e. partially activated/partial modem activation). It will delete all authorised users, removing their access to the vehicle via their FordPass App account.

All other SYNC settings, such as paired devices, phone book, and stored addresses will be retained.

A FordPass Connect Modem Reset can only be performed in vehicle and should be performed at any time you wish to remove authorised users from accessing your Ford via their FordPass App account.

#### To perform:

1. Sitting in your Ford, turn the vehicle on and select **Settings** in the feature bar at the bottom of the SYNC home screen.
2. Select **General**. You may need to swipe to the next screen.
3. Scroll down and select **Reset**.
4. Select **FordPass Connect Reset**.
5. Select **Reset All**.
6. A message confirming that all FordPass Connect settings will be reset to factory defaults will appear. Select **Continue**.
7. The FordPass Connect Reset is now complete. All previously authorised users will receive a "Vehicle Access Removed" notification in their FordPass App account and will no longer be able to access the vehicle.
8. Should you wish to re-activate the vehicle, start this process in your FordPass App account. On the Vehicle Details screen, select **Activate Vehicle** and follow the instruction provided. Re-activating a vehicle will not re-authorise the previously authorised users.

### Master Reset Instructions

A Master Reset will reset the modem settings as described above and all SYNC settings. It will erase all SYNC stored data including paired devices, phone book, call histories, stored addresses and will delete all authorised users, removing their access to the vehicle via their FordPass App account.

A Master Reset can only be performed in vehicle and should be performed prior to transferring ownership of your vehicle, or at any time you wish to remove authorised users from accessing your Ford via their FordPass App account.

#### To perform:

1. Sitting in the car, turn the vehicle on and select **Settings** in the feature bar at the bottom of the SYNC home screen.
2. Select **General**. You may need to swipe to the next screen.
3. Scroll down and select **Reset**.
4. Select **Master Reset**.
5. A message confirming that all system settings will be reset to factory defaults will appear. Select **Continue**.
6. The Master Reset is now complete. All previously authorised users will receive a "Vehicle Access Removed" notification in their FordPass App account and will no longer be able to access the car.
7. Should you wish to re-activate the vehicle, start this process in your FordPass App account. On the Vehicle Details screen, select **Activate Vehicle** and follow the instruction provided. Re-activating a vehicle will not re-authorise the previously authorised users.

## 2. **FORD CONNECTED VEHICLE PRIVACY POLICY**

### 2.1 **Our Privacy Commitment to You**

We commit to managing your personal information fairly and in accordance with our privacy policies and the law. Where connected vehicle data (discussed in detail below), is associated with your vehicle's VIN and linked to you, Ford will manage this as personal information.

You can find out about Ford Motor Company of Australia Pty Limited's privacy practices more generally at <https://www.ford.com.au/privacy/>.

If you use the FordPass App, please carefully read the FordPass Terms and Privacy Policy [here](#).

We may use or disclose your personal information:

- for the purposes for which we collected it (and related purposes which would be reasonably expected by you);
- for other purposes to which you have consented; and
- as otherwise permitted or required by law.

In general, we collect, use and disclose your personal information so that we can do business with you and for purposes connected with our business operations.

Some of the specific purposes for which we collect, use and disclose personal information are:

- to allow you to control certain vehicle features and to provide you with Connected Services;
- to fulfil your requests and deal with your enquiries;
- to personalise your experience and the communications you receive;
- to manage and improve our business and our relationship with you;
- to assess the quality of the services we and our dealers provide, and the services our suppliers provide to us or on our behalf;
- to provide over-the-air updates to the FordPass Connect modem;
- for troubleshooting purposes;
- to carry out remote diagnostics activities;
- to predict which Ford products or services could be of interest to you; and
- to conduct research and develop new and improved products, services, and business and marketing strategies.

We may also use and disclose your personal information for the purpose of direct marketing to you where you have consented to us doing so, or it is otherwise permitted by law. Direct marketing involves communicating directly with you for the purpose of promoting goods or services to you. Direct marketing can be delivered by a range of methods including mail, telephone, email, SMS or in-app notifications. You can unsubscribe from our direct marketing, or change your contact preferences, by contacting us.

If you choose to withhold personal information, we may not be able to provide you with the services that depend on the collection of that information.

### 2.2 **Connected Vehicle Data**

Below are the types of connected vehicle data we collect and the purposes for which the data may be used. Based on the level of connectivity you choose for your vehicle and the Connected Services you use, we may collect and use all or some of the connected vehicle data described below.



Category of Connected Vehicle Data	Examples of data	How is it used by Ford?
<b>Vehicle Data</b>	<p>Vehicle Identification Number (VIN), Electronic Serial Number of your FordPass Connect modem (ESN), SIM serial number (ICCID)</p> <p>Maintenance data showing status of vehicle systems (e.g. fuel and fluid levels, and engine temperature).</p> <p>Diagnostic data (e.g. Diagnostic Trouble Codes (DTCs) and Warning Indicator Light (WILs) when detected).</p>	<p>To provide Connected Services; to better understand and troubleshoot vehicle performance issues; for remote diagnostics purposes and for product research and improvement purposes.</p>
<b>Driving Data</b>	<p>Data on how the vehicle is operated and used (e.g. use of steering, acceleration, seat belt status, operation of internal controls).</p>	<p>To provide connectivity services; to better understand and troubleshoot vehicle performance issues and for product research and improvement purposes.</p>
<b>Precise Location Data</b>	<p>Data collected is latitude and longitude, speed and travel direction of your vehicle collected in real time.</p>	<p>To provide connectivity services (e.g. Live Traffic); to better understand and troubleshoot performance issues; for remote diagnostics purposes and for product research and improvement purposes.</p>
<b>Connection Status Alerts</b>	<p>Alerts are sent by the modem periodically to stay connected to the telecommunications network. These messages include Vehicle Identification Number (VIN), Electronic Serial Number of your FordPass Connect modem (ESN), SIM serial number (ICCID)</p>	<p>To validate that the FordPass Connect modem is capable of sending and receiving data through the telecommunications network.</p>
<b>Over-the-Air Update Information</b>	<p>Current software and firmware versions of the FordPass Connect modem and other technical specifications associated with it.</p>	<p>To ensure the FordPass Connect modem has all necessary updates.</p>

### 2.3 Data and Vehicle Cyber Security

No one can guarantee data transmission over the Internet to be secure, but we, our service providers and partners take data and cyber security very seriously, especially in relation to your personal information.

We use a variety of technical, administrative, and physical security measures to help protect and maintain the security, integrity and availability of connected vehicle data.

Ford has a connected vehicle cyber security team and puts in place various technical and organisational security measures to protect connected vehicle data, including access controls to limit unnecessary or unauthorized access to connected vehicle data, as well as cyber security measures such as hashing and encrypting data.

## 2.4 Data transfers, storage and sharing

We may share connected vehicle data with:

- our related companies;
- companies or other organisations that we have engaged to provide services on our behalf such as web-hosting companies and other information technology providers;
- companies or other organisations where you have asked us to or agreed that we may share your personal information with them;
- companies or other organisations where we believe you may have a genuine interest in their services and/or products;
- dealers and our partners where this is necessary to provide you with a product or service, including, for example, our telecommunications network providers;
- professional advisors;
- any law enforcement agency, court, regulator, government authority or other third party where we believe sharing the connected vehicle data is necessary for us to comply with our legal or regulatory obligations, or otherwise to protect our rights, the rights of any third party or any individuals' personal safety, or to detect, prevent, or otherwise address fraud, security or safety issues; and
- any third party that purchases, or to which we transfer, all or substantially all of our assets and/or business.

When we share your personal information with third parties, we will do so only in the circumstances outlined above, or in a manner otherwise consistent with the Privacy Principles under the Privacy Act.

The parties to whom we disclose personal information include parties located outside Australia. Connected vehicle data may be transmitted from the FordPass Connect modem to Ford Motor Company (our parent company) in the United States of America. When this occurs, the data is stored in Ford's data processing and storage locations including Ford servers and third-party cloud infrastructure, all located in the USA. In the ordinary course of business, we commonly disclose personal information to companies in the Ford Motor Company Group located in the USA and India where our Ford group data and business centres are located and to our overseas service providers located in the USA.

Except where an exception applies under the Privacy Act, we will take reasonable steps to ensure that recipients of personal information do not breach the Privacy Principles in the Privacy Act in relation to such information.

## 2.5 Retention

We keep your personal information in identifiable form for as long as is necessary for the purposes set out above. Once connected vehicle data is no longer needed by us for any reason, it is either irreversibly anonymised or destroyed. Where data has been irreversibly anonymised, Ford may retain it and use it for any purpose.

## 2.6 Your Rights, and How to Contact Us

You have the right as an individual to find out what information we hold about you and for what purposes, as well as to ask us to make corrections to your information, if necessary.

We encourage you to contact us to update or correct your personal information if it changes or if the personal information we hold about you is inaccurate.

If you have any questions, concerns or complaints about our collection, use or disclosure of personal information, or if you believe that we have not complied with this policy or the Privacy Act, please contact us.



We will take any complaint seriously and any complaint will be assessed by an appropriate person with the aim of resolving any issue in a timely and efficient manner. We request that you cooperate with us during this process and provide us with any relevant information that we may need.

If you are not satisfied with the outcome of our assessment of your complaint, you may wish to contact the Office of the Australian Information Commissioner.

If you have questions or concerns regarding our use of your information, or would like to exercise any of your rights, please contact us. Our details are as follows:

**Email**

Ford Customer Relationship Centre: [foacust1@ford.com](mailto:foacust1@ford.com)

**Phone**

Ford Customer Relationship Centre: 13 FORD (13 3673)  
Monday - Friday 8am to 6pm

**Mail**

Ford Motor Company of Australia  
Customer Relationship Centre  
Private Mail Bag 5  
Campbellfield, Victoria, 3061

**2.7 Changes**

We may modify or update this information from time to time.